



## GRIFFITH HALLS OF RESIDENCE

Campus Accommodation in the Heart of the City

### **How to Report a Maintenance Issue**

Maintenance issues can be conveyed to staff via [your accommodation portal](#).

If your maintenance request is urgent, for example no electric or water, and it is outside our maintenance departments scheduled hours (Monday to Friday 09.00hrs till 17:00hrs) please call our Security Team on 086 8182370.

If you have a problem with small maintenance issues you are expected to take care of them yourself i.e. changing light bulbs, hoover bags, etc. Light bulbs are available free of charge from the Accommodation Office when you bring in the old light bulb in exchange for a new one. Hoover bags are also available free of charge at the accommodation office.