

## Terms & Conditions of Use of Griffith College Network

*I wish to apply for permission to use the College's computer laboratories. In doing so I understand and accept that I must comply with the following conditions:*

- 1) I will use my computer account for the sole purpose of undertaking my college course. This will involve the completion of assignments, attending scheduled laboratory sessions and the use of the computers during open laboratory sessions for educational/research purposes associated with my course.
  - 2) I may not use my account for any illegal purpose, including but not limited to, unauthorised copying of copyrighted material, threatening bodily harm or property damage or making fraudulent offers of products or services.
  - 3) I may not attempt to access the accounts of others, or attempt to bypass any security measures of the network.
  - 4) I may not attempt to connect any equipment of any type to the College network (other than Laptop computers in the designated areas) without the prior approval of the IT Services dept.
  - 5) I may not intercept any part of any electronic transmission originating within or passing through the network.
  - 6) My account may not consume excessive bandwidth, disk space or other system resources. If, at the absolute discretion of the college, the account is deemed to be using excessive resources, or is in any other way affecting any service provided by the college, I will have service privileges reduced or terminated.
  - 7) I am aware that the uploading of any material that is contravention of any law of the Republic of Ireland, or is contrary to the public morality or decency, is a violation of this Agreement.
  - 8) I am solely responsible for keeping backup copies of any material that I have stored on the network. I understand that Griffith College takes absolutely no responsibility for files created, deleted or stored by me.
  - 9) I accept that I am solely responsible for security of my password. I am not permitted to grant access to my account to other users. It is my responsibility to ensure the safe keeping of this password.
  - 10) I understand that the college reserves the right to monitor access and alter all data held on all its systems, as it deems appropriate. I understand that the college can offer no assurance in respect to the privacy of data input by me on the systems.
  - 11) I understand that I am not authorised to alter system settings, install, run or store non-course related software (including games) onto any system in the college.
  - 12) I will comply with the conditions of entry to the computer labs. I understand that it is not permitted to bring in or consume any food or drink when using the computer laboratory facilities and that a fine of € may be imposed for doing so and/or my account may be suspended or revoked.
  - 13) In the event that I become aware of any confidential information or passwords that are outside of my normal student activity, I will immediately report this to my course director so that procedures can be put in place to restrict further access to the information.
  - 14) I confirm that I have read and understand the attached "Guide to Passwords and Password Security".
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*I accept that if responsible for acts prohibited in this policy, I will have my account terminated. In such an event, I agree to pay all costs arising from the violation, including (but not limited to) inputting, checking, processing and transmission of systems and data howsoever affected.*

By signing this agreement I agree to all the aforementioned terms and conditions.

Student Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Course: \_\_\_\_\_ Stage: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Office Use Only:**

Student A/C no: \_\_\_\_\_ Input By: \_\_\_\_\_ Date: \_\_\_\_\_  
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